

River Task Group Meeting
 Tuesday 28th July 2015
 Lewis House, Bath & North East Somerset

Summary Points and Actions

Attendance List:

Name	Position	Organisation
Mark Minkley	Environment Team Leader	B&NES
Samantha Jones	Corporate Policy Manager- Equalities	B&NES
Cleo Newcombe-Jones	Planning Officer- Policy & Environment	B&NES
Graham Sabourn	Head of Housing	B&NES
Tim Hewitt	Regeneration Team Manager	B&NES
Zoe Hancock	River Coordinator	B&NES
Helen Edwards	Strategic Planning Manager	Canal & River Trust
Mark Evans	Waterways Manager (Kennet & Avon)	Canal & River Trust
Matthew Symonds	Boating Liaison Manager- South	Canal & River Trust
Apologies		
Sean Williams	Boating Welfare Manager	Canal & River Trust
Simon Martin	Operations Manager	B&NES
Clare Laker	Public Health Development & Commissioning Manager	B&NES
Cathryn Humphries	Team Manager- Licensing & Environmental Protection	B&NES

Summary Points:

Consultancy Brief comments:

- Julien House work should be separated out into specific piece of work
- All of potential stakeholders need to be listed and signposted in Appendix
- Review costing for different sections of Part 1- identify what can be delivered in-house
- Need to define in the Brief what Part 1 of the Study will deliver (focus on understanding the needs) and define what Part 2 will deliver (focus on understanding spatial solutions for moorings/boaters etc)
- Need to define how we want data interpreted/data analysis- need clearer outputs
- Need more information on costing of Part 1
 - Consider involvement of academic resources to help deliver the work?

Pulteney Mooring- comments:

- Need to organise a separate meeting with CRT, B&NES and EA with relevant staff- very complicated issue that is linked to other projects/developments- need to understand wider context so that long term solution is viable and strategically aligned to other work
- Identify Leisure contact within B&NES and invite to meeting (Lynda Deane?)
- Need to further understand the Health & Safety risk of boaters moorings near Pulteney and along the back of the Railway Station- this area of the river is not being patrolled by anybody (no navigational authority) therefore boaters are slipping through the system (boat licenses/boat safety certificates not being checked, etc)

A.O.B

CRT are proposing 4 new winter moorings in the area, winter moorings will include 1st Nov- 29th Feb. Expected that these new moorings will be quickly auctioned- high demand for moorings in the area

Actions:

Lead	Action Detail	Date to be completed
ZH	Circulate PowerPoint slides (summary points from Agenda Item 2 and 3)	August 2015
All	Send ZH specific feedback on Consultancy Brief	14 August 2015
ZH	Update Consultancy Brief in line with feedback and circulate for comments	28 August 2015
SJ	Pass on contact details for Margaret Greenfield- GTAA Cambridge Research Society	August 2015
ZH	Contact Mark Evans and organise a meeting with CRT/EA to discuss Pulteney Mooring- future management (invite leisure contact from B&NES)	August 2015
ZH	Ask Emily Price (Regeneration Team, B&NES) about disabled moorings near Churchill Bridge- discuss further with CRT/Mark Evans	August 2015
HE/ME	Review CRT financial input to Water Space Study and update ZH	22 August 2015